

Annual Security and Fire Safety Report

Statistical Information 2020 | 2021 | 2022

The 2023 Andrews University Annual Security and Fire Safety Report is brought to you as part of the University's commitment to your safety on our campus. Andrews University strives to ensure the safety of all persons on our campus. This document provides helpful and informative information as well as the crime statistics for 2020, 2021 and 2022 calendar years.

Prepared: September 2023

Issued by:

Office of Campus Safety Andrews University 4355 International Court Berrien Springs MI 49104 269-471-3321



Policies for Fire Safety Education and Training Programs for Students, Faculty, and Staff	. 29
Intentional Fires:	



Components of the Annual Security and Fire Safety Report

The Office of Campus Safety is responsible for preparing this Annual Security and Fire Safety Report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. This report has various components, disclosure of crime statistics, disclosure of fire statistics and disclosure of policy statements. This report is prepared in coordination with the local law enforcement agency and fire department surrounding our main campus by requesting and gathering statistical data in regards to criminal activity and fires.

This publication also contains information about resources both on and off of our campus.

The Annual Security and Fire Safety Report is updated each year and it is available on the Andrews University website: www.andrews.edu/safety/clery. Copies of the Annual Security and Fire Safety Report may also be obtained at the Andrews University Office of Campus Safety, located at 4355 International Court or by calling (269) 471-3321. Copies of the Annual Security and Fire Safety Report are available to Andrews University students, employees, prospective students, and prospective employees as required by the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act.

Each year an e-mail notification will be distributed by the Office of University Communication that will describe this report and provide its web address.



Definitions of Crime Data Reported in the Crime Statistics Tables



Violence Against Women Act (VAWA)

On 03/07/13 the VAWA was reauthorized with additions including the Campus Sexual Violence Elimination Act (Campus SaVE Act). Under these requirements institutions of higher education are required to update policy/procedure and statistical reporting included in their Clery Report. As of 2015, the Department of Education has posted the requirements for the Annual Security Report to be compliant with the VAWA reauthorization.

Domestic Violence: Includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a souse of the victim under the domestic or family violence laws of the jurisdiction receiving grand monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction. Per the State of Michigan laws, this can also include individuals who share an apartment or residence hall room as roommates with no familial connection. Incidents also include sex offenses that are also reportable under the Criminal Category.

Dating Violence: Violence committed by a person (including se



Disclosure of Statistics

Statistics are based on reported offenses without regard to the findings of a court, jury, or decision of a prosecutor. It should be noted that due to reporting requirements, a single incident may be represented more than once in this disclosure. This can occur



Stalking	0	0	0	0	0

¹Discipline: Summary of University-based disciplinary actions for violations of State/Federal laws for drugs, alcohol, and weapons.



²VAWA: Domestic or Dating Violence incidents involving a sex offense are also reported in the Crime-Sex Offense section. 2

I. Reporting Crimes and Other Emergencies

Reporting of Crimes

We encourage all students, employees, and guests to report criminal incidents or other emergencies to local area law enforcement by calling 911.

Additionally, the Andrews University Office of Campus Safety should also be notified by dialing from any campus extension at 3321 or from outside the University phone system at (269) 471-3321.

Annual Disclosure of Crime Statistics

Andrews University Office of Campus Safety is responsible for preparing the Annual Security or "Clery" Report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. This report can be found on our web site at; www.andrews.edu/safety. This report is prepared in coordination with the local law enforcement agencies surrounding our main campus by requesting and gathering crime statistical data.

Since January 2008 Andrews University Campus Safety Officers have entered all reports into an automated case management software program. Prior to 2007, reports were written in Microsoft Word and placed in an electronic folder.

The Andrews University Office of Campus Safety regularly examines this data and maintains a daily crime log to ensure that all crimes which have been reported are recorded in accordance with the crime definitions outlined in the FBI Uniform Crime Reporting (UCR) Handbook, the FBI National Incident Based Reporting System (NIBRS) Handbook, and regulations issued by the U.S. Department of Education.

Each year, crime collection data is requested from local law enforcement agencies in accordance with Clery guidelines.

Criminal incidents are also required to be reported by Campus Safety Authorities who are identified as Deans, Directors or



others will be carefully evaluated. Such observations may include a suic	cidal ideation or gesture, self-injurious actions,

Observations of behaviors and activities that appear to jeopardize, threaten or endanger the health or safety of a student or



III. Law Enforcement Policy

Andrews University does not have a campus police department. Campus Safety Officers are private employees of the University whose authority is granted by the University.

Campus Safety Officers do have the authority to ask persons for identification and to determine if someone has lawful business on campus. Campus Safety has been granted the authority by the University to issue parking citations, which are billed to the financial accounts of students, faculty and staff.

Campus Safety Officers employ LIDAR and video equipment for the enforcement of adopted University policy as it relates to traffic & speed limit enforcement on campus. Once a violation has been identified and documented the University's vehicle registration data base is reviewed. If the violating vehicle is registered to a faculty, staff or student, a citation will be forwarded to their Andrews University e-mail.

Criminal incidents are referred to the local law enforcement agency. Campus Safety maintains a professional working relationship with local law enforcement and state agencies.

The University does not have any off-campus student organizations and therefore there is no need to address monitoring of such.

Timely Warnings

In the event a situation arises, which necessitates the issuance of a timely warning, the Assistant Vice-President for Campus Safety reviews the available information and a warning will be



Confidential Reporting Policy

The University does not have procedures for counselors to provide voluntary, confidential reporting of crime statistics.

Andrews University has an anonymous Crime Information Reward program where rewards are offered for information leading to the capture or arrest of suspects responsible for crimes committed on campus by calling 269-471-3321. Information taken is confidential, with no caller name required. There is also an anonymous email reporting located at the Campus Safety's web site.

IV. Emergency Response & Evacuation

The University has several facets of an emergency operation plan that incorporates the topics of Emergency Notification and Timely Warnings, Crisis Communication, Tornadoes, Pandemic Influenza, Crisis Counseling and Pastoral Care – Threat Assessment and Intervention, and Public Events.

Immediate Notification

The decision to notify and warn the campus community is made by the Office of Campus Safety based on confirmed information obtained from officers, investigations, tips or local area law enforcement. The Office of Campus Safety will oversee the notification process via various communication tools including the use of AU Alert (a system used to send out text messages, emails, phone calls, and posts to University Facebook and Twitter accounts) and through postings to the University website and announcements on the University radio station, WAUS 90.7 FM. Initial emergency notifications will contain directions for the campus population to respond to the emergency. Subsequent notifications can provide additional information to the campus population.

Emergency notification will be issued when it is confirmed that there is an emergency or dangerous situation involving an immediate threat to the health and safety of our population on campus. This immediate threat to the health and safety of students and employees may include:

All hazards (not just Clery reportable crimes)
Acts or threats of violence
Natural Disaster
Environmental

The University has an <u>emergency siren</u> located in the center of campus. This siren will sound whenever the National Weather Service issues a Tornado Warning for our immediate area. When activated the siren will sound continuously for three (3) minutes followed by one (1) minute of silence and will be repeated as needed. When this happens, the campus is directed to:

- 1. Seek shelter immediately.
 - a. Basements and reinforced concrete buildings are your best protection.
- 2. Go to the lowest part of the building, stay away from outside walls and windows.

a.



The University continues its commitment to conduct annual testing of the emergency systems by various methods. In addition, fire and tornado drills are completed at all University Schools (Collegiate, Andrews Academy, and Ruth Murdoch Elementary School). Additionally other safety drills are completed at the University Schools (Andrews Academy and Ruth Murdoch Elementary School). At least monthly the siren system is scheduled to be tested and campus wide exercises are planned and implemented.

V. Educational Programs: Security Awareness Programs and Crime Prevention Programs

Security Awareness Programs

The Andrews University Office of Campus Safety encourages a common theme of awareness and crime prevention programs to facilitate awareness and responsibility among students and employees of their own security as well as the security of others.

Tip: To enhance personal safety at night:



Amphetamines (pep pills, speed, bennies, crystal)

Amphetamines are central nervous system stimulants. Use can cause effects that may include rushed, careless, aggressive behavior; pushing beyond one's physical capacity, thus leading to exhaustion; insomnia; loss of appetite; a "crash" when effects wear off; a tolerance level that increases rapidly; and physical and psychological dependence where withdrawal can result in depression and suicide. Continued high doses can cause destruction of nerve cells in the brain; heart problems; stroke; infections; malnutrition and death.

Cocaine (coke, crack)

Cocaine stimulates the central nervous system and anesthetizes the mucus membrane. It can cause effects that may include impaired judgment; increased breathing, increased heart rate, and heart palpitations; anxiety, restlessness, hostility, paranoia and confusion; insomnia; damage to the digestive, respiratory and immune systems; mood swings; depression; paranoia; malnutrition, strokes, seizures and loss of brain function; and a severe "crash" when effects wear off. Cocaine is highly addictive.

Designer Drugs/Synthetic Cannabinoids (bath salts, K2, spice)

These types of substances are designed to mimic illegal substances of many types and can have the effects of illegal stimulants, hallucinogens and depressants. Their use can cause effects that may include elevated heart rate, blood pressure and chest pain; hallucinations, seizures, violent behavior and paranoia; lack of appetite, vomiting and tremor; kidney/liver failure; and an increased risk of suicide and death. For more information, see drugs.gov/news-events/latest-science/science-behind-designer-drugs.

Hallucinogens (PCP or angel dust, LSD or acid, ecstasy, dextromethorphan)

These substances impact and distort one's perception of reality and can cause effects that may include dreamlike states while awake; catatonic or psychotic states; and extreme distortions of what is seen and heard. Hallucinogens induce sudden changes in behavior leading to accident and injury; emotional imbalance; loss of concentration and memory; impaired judgement; and increased risk of birth defects in user's children. Overdose can cause psychosis, convulsions, coma and death. Frequent and long-term use can cause permanent loss of mental function as well as brain damage.

Inhalants (nitrous oxide, amyl nitrite, butyl nitrite, chlorohydarbons, hydrocarbons, glue or benzene sniffing, aerosol propellants, gasoline)

These substances are volatile hydrocarbons in that they easily become vapor and are readily inhaled. They can cause effects that may include nausea, dizziness, fatigue, slurred speech, hallucinations or delusions. Inhalants may lead to rapid and irregular heart rhythms; heart failure and death; loss of feeling, hearing and vision; and permanent damage to the brain, heart, lungs, liver and kidneys.



Legal Ramifications

Violations of local, state and federal laws related to alcohol abuse or to the illegal use, possession, manufacture or delivery of controlled substances may result in misdemeanor or felony convictions accompanied by the legal imposition of sanctions.

A summary of federal sanctions for drug felonies can be found on the website of the Drug Enforcement Administration: <u>dea.gov/druginfo/ftp3.shtml</u>.

State of Michigan sanctions related to the illegal use of controlled substances can be found in the Public Health Code, Act No. 368, Article 7 of the Public Acts of

 $1978: \underline{legislature.mi.gov/\%28S\%28vxezn1n5nrrv2fbmm3mqxv3f\%29\%29/mileg.aspx?page=getObject\&objectName=mcl-368-1978-7.$

State of Michigan sanctions related to alcohol infractions involving minors (those under 21 years of age) can be found in the Michigan Liquor Control Code, Act 58 (Chapter 7) of

 $1998: \underline{legislature.mi.gov/\%28S\%28iyaywqfko1azrxigoiverrrt\%29\%29/mileg.aspx?page=getObject\&objectName=mcl-58-1998-7.$

A summary of Michigan's impaired driving laws can be found on the website of the Michigan State Police:



A summary of state penalties associated with recreational Marijuana use law can be found here: https://www.michigan.gov/documents/marihuana/Michigan_Recreational_Marihuana_Law_Penalty_Chart_639954_7.pdf



The Institute for the Prevention of Addiction (IPA), located on the campus at Andrews University, was founded in 1985. The mission of the Institute is to engage in a wide variety of research focusing on the epidemiology of health risk behavior, prevention strategies to reduce risk behaviors, best practice intervention services and policies to reduce health risk behaviors.



VIII. Sexual Discrimination and Sexual Misconduct Policy

The following information is provided as a reference to University policy, and is not intended to replace or supersede the most current policy. For further detail and the most up-to-date information, please refer to:

The Code of Student Conduct (found either at https://bulletin.andrews.edu or,

Division of Campus & Student Life's dedicated website to Title IX: Sex Discrimination and Sexual Misconduct https://www.andrews.edu/life/health-safety/title-ix/index.html)

Introduction

Andrews University is committed to maintaining a respectful learning and living environment that is free from Sexual Harassment. For the purposes of this policy the collective term, Sexual Harassment, will be used to include sexual assault, quid pro quo harassment, hostile environment harassment, relationship violence, stalking, and sexual exploitation. Sexual Harassment in any form, regardless of gender identity or sexual orientation, is inconsistent with this commitment, strictly prohibited and intolerable in the Andrews community. All members of the Andrews University community share a responsibility for upholding this policy.

Any student who is found responsible for committing Sexual Harassment is in violation of the Code of Student Conduct. Any faculty or staff who is found responsible for committing Sexual Harassment is in violation of the University's "Working Policy" and "Employee Handbook," as applicable.

This policy complies with Andrews University's responsibilities regarding Title IX and the Violence Against Women Reauthorization Act of 2013: Sec 304. Title IX of the Educational Amendments of 1972 prohibits discrimination from educational programs and activities on the basis of sex (gender) in educational programs and activities that receive federal assistance. The Violence Against Women Reauthorization Act (VAWA) expects that universities have procedures in place to respond to matters of Sexual Harassment, relationship violence, and stalking.

Jurisdiction

This policy governs Sexual Harassment directed against persons in the United States, including a University student, student employee, faculty or staff, by a member of the University community, if the alleged Sexual Harassment is reported in a formal written complaint and occurred in an educational program or activity as to which the University has substantial control over



In instances where Sexual Harassment is found by the Decision-Maker Panel to have occurred, the University will take

Community services provided off-campus include:

Samaritan Counseling Center, 1850 Colfax, Benton Harbor, Michigan (269-926-6199)

Berrien County Child & Family Services/Safe Shelter (for women and children), PO Box 8820, Benton Harbor, Michigan 49023-8820 (phone: 269-925-1725/269-925-9500, crisis: 888-983-4275/269-925-9500), cfsswmi.org/our-programs/safe-shelter.html

Michigan Crime Victim Services Commission, 201 S. Townsend, PO Box 30195, Lansing, Michigan 48933 (877-251-7373 for victims only or 517-373-7373)

Rape, Abuse and Incest National Network (1-800-656-4673)

Cass/St. Joseph County Domestic & Sexual Abuse Services, PO Box 402, Three Rivers, Michigan 49093 (phone: 269-279-5122, crisis: 800-828-2023), dasasmi.org

S-O-S of the Family Justice Center, 533 North Niles Avenue, South Bend, Indiana 46617 (574-234-6900), Info@fjcsjc.org

The National Domestic Violence Hotline (1-800-799-SAFE)

Initiating a Complaint

The University encourages complainants and witnesses to report any violations of this policy to an appropriate University official. Reports are what give the University the opportunity to investigate and address any violations; they also provide the University with an opportunity to ensure that appropriate care and resources are provided for both the victim or complainant and the accused. At the same time, before a complainant reveals information (name of the accused, details, etc.), they should understand that **only professional counselors, pastors and chaplains are able to retain confidentiality**, and all other faculty and staff are required to notify the designated University officials.

Designated University Officials

Frances Faehner, vice president for Campus & Student Life, is the Title IX Coordinator for Andrews University (269-471-2679).

Inquiries and sex-based complaints including sexual misconduct, domestic violence, dating violence, and stalking should be referred to designated University officials as follows:

Student Complaints Regarding Another Student or Employee

Title IX Deputy Coordinator for students, Alyssa Palmer, dean for Student Life (269-471-6684)

Student Life Deans (269-471-3215)

Residence Hall Deans (Lamson Hall: 269-471-3446, Meier Hall: 269-471-3390 or University Towers: 269-471-3360)

Office of Campus Safety (269-471-3321)

Employee Complaints Regarding Faculty or Staff

Title IX Deputy Coordinator for faculty or staff

Office of Human Resources (269-471-3302)

Office of Campus Safety (269-471-3321)

Local Law Enforcement

Sexual misconduct, domestic violence, dating violence, and stalking may also be criminal. Complainants may wish to inform local law enforcement agencies; upon a complainant's request, the University will assist in making the connection between a complainant and an appropriate law enforcement agency. In Berrien Springs, the local police department can be reached at 269-471-2813. In an emergency, call 911. Complainants also have the right to decline to make a formal report to law enforcement and campus authorities.

The University's Processes and Response

The University will take seriously all good faith reports of alleged sexual misconduct, domestic violence, dating violence, and stalking. University proceedings will seek to provide a prompt, fair and impartial consultation, investigation and response by officials who receive annual training.

Because the University recognizes that such misconduct includes an attack on an individual's dignity and self-determination



mean the alleged misconduct did not happen, rather it may mean that there was insufficient evidence to reach a finding of responsibility.

Any student who is found responsible for misconduct defined in this policy will be subject to disciplinary action that includes, but is not limited to, verbal counsel, written warning, probation, suspension, dismissal, mandatory education and other remedies the University deems appropriate.

The Student Life Deans Council reserves the right to determine what type of disciplinary response is appropriate for the level of misconduct as well as to broaden or lessen the responses relative to the severity, persistence or pervasiveness of the behavior. Mitigating or aggravating circumstances, if they exist, may be considered, such as any previous or additional Code of Student Conduct violations.

The general range of recommended responses is as follows:



Additional Information and Rights

The Counseling & Testing Center and the Student Life office provide awareness, prevention and risk reduction programs dealing with sexual misconduct, domestic violence, dating violence, and stalking. On an annual basis education is provided to new students and employees, and ongoing programs are provided periodically for the wider student body and University employees. Professional counseling and support services, as well as educational materials and information, are available for all students at the Counseling & Testing Center in Bell Hall.

Resources—Both the complainant and the accused have the right to be notified of available resources. These resources may include chaplains, counselors at the Counseling & Testing Center, as well as community providers listed above.



The University's Sexual Misconduct, Domestic Violence, Dating Violence, and Stalking Policy can be found online in the University's Student Handbook at: https://bulletin.andrews.edu/content.php?catoid=13&navoid=1971

IX. Sexual Offender Registration Policy

The Michigan Sex Offender Registry (SOR) is a database containing the names, addresses, and listed offense information of



The Office of Campus Safety is responsible for conducting self-inspections of University buildings. The buildings will be evaluated against life safety codes adopted by the University, township, state, or federal government. The University conducts self-inspections using NFPA, Life Safety, MIOSHA and EPA guidelines. Dangers discovered are mitigated as soon as possible.

The Office of Plant Service uses third-party contractors for the annual inspection and testing of fire alarm systems and fire suppression systems.

Reporting of Fire or other Emergency Conditions

If an occupant of a building becomes aware of smoke, heat, or fire they should activate the nearest fire alarm pull station and evacuate the building. They should also notify 911 and advise them of the situation and the location of the emergency.

Fire Alarm Response

The Fire Alarm System is designed to provide an early warning to building occupants so that they can safely exit the building. Whenever a fire alarm is activated the occupants should act immediately to ensure their safety. Evacuations during an active fire alarm are mandatory. Failure to evacuate the building or re-entering the building before the all clear has been given by the fire department will result in a fine.

During an activated fire alarm, the following steps should be taken:

Occupants should never ignore or assume the alarm is false.

All occupants must evacuate the building by the nearest safe exit.

Elevators should never be used during an activated fire alarm.

Once outside, the occupants should not re-enter the building until the emergency has ended.

Fire Hazards

To help mitigate fire hazards, the Office of Campus Safety has established guidelines to identify items that are considered hazardous and shall not be allowed in any building on campus. These guidelines list specific items for example only and they should not be considered all-inclusive. Additional hazardous items are listed specifically for residential facilities.

University Buildings

Any item that has the ability to create an open flame, except as needed for educational activities.

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Fire Safety Reporting Definitions and Collection of Statistics

Reportable Fires are: Any instance of open flame or other burning in a place not intended to contain burning or in an uncontrolled manner.

Fire Log: The Office of Campus Safety maintains a daily Fire Log. The Fire Log records all known fires on-campus.

The Fire Log data consists of date/time reported, date/time of fire, nature of fire, general location, number of injuries that required treatment at a medical facility, number of deaths related to a fore, and value of property damage caused by a fire.

This document is very similar to the crime log required for the Clery Act. Fires as well as crimes are recorded by the date they were reported.

Fire Statistics: The following statistics are collected to be reported for each on-campus student housing facility.

- O The number of fires.
- O The cause of each fire. The cause categories used are:

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f Unintentional Fire
Cooking
Smoking materials
Open Flames
Electrical
Heating equipment
Hazardous products
Machinery/Industrial
Natural
Other
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- Intentional Fire
- f Undetermined Fire
- O The number of deaths related to the fire.
- O The number of injuries related to the fire that resulted in treatment at a medical facility.
- O The value of property damage related to the fire.

Each Residence Resident Handbook contains information on the use of electrical appliances, cooking, fire prevention and other safety and emergency information. A digital copy of the handbook can be found at the following web addresses:

Lamson Hall - http://www.andrews.edu/life/living/housing/lamson/index.html
Meier Hall - http://www.andrews.edu/life/living/housing/meier/index.html
University Towers - http://www.andrews.edu/life/living/housing/towers/index.html
University Apartments - http://www.andrews.edu/life/living/housing/apartments/index.html



Emergency Services Information

In case of any emergency or to report a crime, call 911.

Police

- o Berrien Springs Oronoko Township Police Department: (269) 471-2813
- o Berrien County Sheriff's Office: (269) 983-7141
- o Michigan State Police: (269) 683-4411

Medical

- o Medic 1Ambulance Services: (269) 925-2141 or 1-800-557-1212
- o SW MI Community Ambulance Services: (269) 684-2170
- O University Medical Center: (269) 473-2222
- O Lakeland Regional Hospital: (269) 800-2808

Fire

o Berrien Springs Oronoko Township Fire Department: 911

Andrews University Office of Campus Safety Office

- Office of Campus Safety: (269) 471-3321
- O Office of Campus Safety Anonymous Tip Line: (269) 471-3338
- Office of Campus Safety Anonymous Email: www.andrews.edu/safety/anonymous

Hotlines and/or Assistance lines—information

- o Andrews University Plant Services: (269) 471-3380
- o Andrews University School Closing: (269) 471-7660
- O Andrews University Transportation Night Emergency: (269) 471-6492
- o Andrews University URL Contact Information: http://www.andrews.edu/contact/
- o Child Abuse and Neglect: 1-800-422-4453
- O Domestic Abuse Hotline: 1-800-799-7233
- o Domestic and Sexual SVCS: (269) 782-0304
- o Drug Abuse Hotline: 1-800-662-4357
- o Michigan Road Conditions (Statewide): 1-800-641-6368
- o National Suicide Prevention: 1-800-273-8255
- o Poison Control: 1-800-222-1222
- o Riverwood Mental Help line: (269) 925-0585 or 800-336-0341



Resources Used in the Development of this Report

Excerpts from the following resources were helpful in compiling the Andrews University Office of Campus Safety Annual Statistical Report:

